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Zomba Central Hospital,
P.O Box 21, Zomba.
MALAWI

REQUEST FOR QUOTATIONS (FOR GOODS)

Procurement Number: ZCH/RFQ/PROS/ORTH/10/25/02 -02 Date: 18th November, 2025

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The Procuring Entity named above invites you to submit your quotation for described herein. Partial Quotations may be rejected, and the Purchaser reserves the right to award a contract for selected items only. Any resulting order shall be subject to the Government of Malawi General Conditions of Contract for Local Purchase Orders (available on request) except where modified by this Request for Quotations. **20% of Margin of preference will be given to indigenous black Malawians. And Provide Coloured Identity Photo**

SECTION A: QUOTATION REQUIREMENTS:

1) Description of Goods: Procurement of Prosthetic & Orthotics Supplies for ZCH

2) Quotation prices should be based on: Malawi Kwacha

(a) for goods supplied from within Malawi; EXW – insured and delivered to: **DDP/ DAP (Delivery at Place) - Insured and delivered at Zomba Central Hospital**

(b) for goods supplied from outside of Malawi; CIP or DDP and delivered at **Zomba Central Hospital**

3) The Delivery period required is 21 days from date of order.

4) Quotations must be valid for 30 days from the date for receipt given below.

5) The warranty/guarantee offered shall be:

6) Quotations and supporting documents as specified in Section B must be marked with the Procurement Number given above, and indicate your acceptance of the terms and conditions.

7) Quotations must be received, in sealed envelopes, no later than: 25th November, 2025 at 10.00am and deposited in the Tender Box in the Procurement and Disposal Unit, Zomba Central Hospital.

8) Quotations must be returned to: The Chairman, Internal Procurement and Disposal Committee, Zomba Central Hospital, P.O. Box 21, ZOMBA

The attached Schedule of Requirements at Section C, details the items to be purchased. You are requested to quote your delivered price for these items by completing and returning Sections B and C.

9) The attached Schedule of Requirements in Section D, details the items to be procured. You are requested to quote your delivered price for these items by completing and returning Sections C and D.

10) Payment to the supplier shall be made within 45 days from the date of receipt of invoice.

11) Goods must be new not reused

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12) The detailed descriptions of the goods required are provided in table below. Bidders shall provide full descriptions of the products being offered in Section D - Price Schedule.

Your quotation is to be returned by completing and returning this Form and Section C and D including any other information/certification required within this RFQ.

SECTION B: QUOTATION SUBMISSION SHEET

- 1. Currency of Quotation: *Malawi Kwacha*
- 2. Delivery period offered: [*insert a number*] days/weeks/months from date of the Local Purchase Order.
- 3. The validity period of this Quotation is: [*insert a number*] days from the date for receipt of Quotations.
- 4. Warranty period (where applicable): [*insert a number*] months.
- 5. We attach the following documents: [*tick against the document(s) you have attached*]
 - (a) Section D of the Request for Quotations completed and signed; ☐
 - (b) A copy of our Business Registration Certificate and Trading Licence; ☐
 - (c) A copy of our Annual Tax Clearance Certificate (for the last Financial Year); ☐
 - (d) A list of recent Government contracts performed; ☐
 - (e) [*Insert any other documentation required by the Procuring and Disposing Entity*].
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- 6. We offer to supply in conformity with the Request for Quotations Documents and in accordance with the delivery schedule required in Section D: Schedule of Requirements]
- 7. We have examined and have no reservations to the Request for Quotations Document, including Addenda No: (*Insert Number and date*) of Addenda).
- 8. Our price shall be fixed for the duration of the validity period
- 9. We declare that our firm, Directors and Beneficial Owners do not engage in corrupt, fraudulent and/or uncompetitive practices whenever participating in procurement proceedings.

AUTHORISED BY: [*to be completed by someone who has the power of attorney for the bidder*]

Signature: _____ Name: _____

Position: _____ Date: _____
(DD/MM/YY)

Authorised for and on behalf of (Company name):

Company: _____

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Registered Address:

If any additional documentation is attached to your quotation, a signature and authorisation at Section C and Section D is still required as confirmation that the terms and conditions of this RFQ prevail over any attachments. If the Quotation is not authorised in Section B and Section C, the quotation may be rejected.

SECTION C: SCHEDULE OF REQUIREMENTS (TO BE PRICED BY BIDDER)

Item No	Description of Goods	CODE	Unit of Measure	Qty	Delivered Unit Price Kwacha	Delivered Total Price Kwacha
	PROSTHETIC LEGS					
1	SACH foot. Child. Right Size 14. Terra brown	CRE 635.14.R	Piece	6		
2	SACH foot. Child. Left Size 14. Terra brown	CRE 630.14.L	Piece	6		
3	SACH foot. Child. Right Size 15 Terra brown	CRE 635.15.R	Piece	6		
4	SACH foot. Child. Left Size 15.Terra brown	CRE 630.15.L	Piece	6		
5	SACH foot. Child. Right Size 16. Terra brown	CRE 635.16.R	Piece	6		
6	SACH foot. Child. Left Size 16. Terra brown	CRE 630.16.L	Piece	10		
7	SACH foot. Child. Right Size 17. Terra brown	CRE 635.17.R	Piece	10		
8	SACH foot. Child. Left Size 17. Terra brown	CRE 630.17.L	Piece	10		
9	SACH foot. Child. Right Size 18. Terra brown	CRE 635.18.R	Piece	10		
10	SACH foot. Child. Left Size 18. Terra Brown	CRE 630.18.L	Piece	10		

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11	SACH foot. Child. Right Size 19. Terra brown	CRE 635.19.R	Piece	10		
12	SACH Foot. Child. Left Size 19. Terra brown	CRE 630.19.L	Piece	10		
13	SACH Foot. Child. Right Size 20. Terra brown	CRE 635.20.R	Piece	10		
14	SACH Foot. Child. Left Size 20. Terra brown	CRE 630.20.L	Piece	10		
15	SACH Foot. Child. Right Size 21. Terra brown	CRE 635.21.R	Piece	10		
16	SACH Foot. Child. Left Size 21. Terra brown	CRE 630.21.L	Piece	10		
17	SACH Foot. Adult. Right Size 22. Terra brown	CRE 605.22.R	Piece	10		
18	SACH foot. Adult. Left Size 22 Terra brown	CRE 600.22.L	Piece	15		
19	SACH foot. Adult. Right Size 23 Terra brown	CRE 605.23.R	Piece	15		
20	SACH foot. Adult. Left Size 23 Terra brown	CRE 600.23.L	Piece	15		
21	SACH 2 foot. Adult. Right Size 24. Terra brown	CRE 1605.24.R	Piece	15		
22	SACH 2 foot. Adult. Left Size 24. Terra brown	CRE 1600.24.L	Piece	15		
23	SACH 2 foot. Adult. Right Size 25. Terra brown	CRE 1605.25.R	Piece	15		
24	SACH 2 foot. Adult. Left Size 25. Terra brown	CRE 1600.25.L	Piece	15		
25	SACH 2 foot. Adult. Right Size 26. Terra brown	CRE 1605.26.R	Piece	15		
26	SACH 2 foot. Adult. Left Size 26. Terra brown	CRE 600.26.L	Piece	20		
27	SACH 2 foot. Adult. Right Size 27. Terra brown	CRE 605.27.R	Piece	20		
28	SACH 2 foot. Adult. Left Size 27. Terra brown	CRE 600.27.L	Piece	20		
29	SACH foot. Adult. Right Size 28. Terra brown	CRE 605.28.R	Piece	20		
30	SACH foot. Adult. Left Size 28. Terra brown	CRE 600.28.L	Piece	20		
31	Heavy duty nut for long/ very long stump. M8 Child	CRE 640.001	Pack 10	1		
32	Heavy duty nut for long/ very long stump. M10 Adult	CRE 645.001	Pack 10	1		

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33	Very long stump SACH foot. Child. Right Size 17 Terra	CRE 651.17.R	Piece	5		
34	Very long stump SACH foot. Child. Left Size 17 Terra	CER 651.17.L	Piece	5		
35	Very long stump SACH foot. Child. Right Size 19 Terra	CRE 651.19.R	Piece	5		
36	Very long stump SACH foot. Child. Left Size 19 Terra	CRE 651.19.L	Piece	5		
37	Very long stump SACH foot. Child. Right Size 21 Terra	CER 651.21.R	Piece	5		
38	Very long stump SACH foot. Child. Left Size 21 Terra	CRE 651.21.L	Piece	5		
39	Very long stump SACH foot. Adult. Right Size 23 Terra	CRE 661.23.R	Piece	5		
40	Very long stump SACH foot. Adult. Left Size 23 Terra	CRE 661.23.L	Piece	5		
41	Very long stump SACH foot. Adult. Right Size 25 Terra	CRE.661.25.R	Piece	5		
42	Very long stump SACH foot. Adult. Left Size 25 Terra	CRE 661.25.L	Piece	5		
43	Very long stump SACH foot. Adult. Right Size 27 Terra	CRE 661.27.R	Piece	5		
44	Very long stump SACH foot. Adult. Left Size 27 Terra	CRE 661.27.L	Piece	5		
45	Knee-joint Adult Terra lock Right & Left	CRE 674.1	Piece	70		
46	Knee-joint Child Terra lock Right & Left	CRE 680.1	Piece	20		
47	Extension stop bumper. Adult	CRE 681.1	Pack 10	1		
48	Extension stop bumper. Child	CRE 681.2	Pack 10	1		
49	Hip disarticulation joint for polypropylene technology. Adult and child	CRE 681.3	Piece	3		
50	Knee disarticulation joint. Adult	CRE 681.4	Piece	5		
51	Prosthesis kit. Trans-Femoral alignment. Child	CRE 682	Kit	30		
52	Prosthesis kit. Trans-Femoral alignment. Adult	CRE 683	Kit	70		
53	Prosthesis kit. Trans-Tibial alignment. Adult	CRE 684	Kit	100		
54	Prosthesis kit. Trans-Tibial alignment. Child	CRE 685	Kit	50		
55	Prosthesis kit. Trans-Tibial alignment. Long Stump	CRE 686	Kit	20		

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56	Child - adult connector for connecting child knee joint with adult foot	CRE 687	Piece	55		
57	Valve, silicon	CRE 734	Piece	15		
58	Aluminium seat valve	CRE 735	Piece	20		
59	Forming tool for silicon valve seat	CRE 735.1	Piece	5		
	PROSTHETIC ARMS					
60	Elbow Adult Beige	CRE 699	Piece	10		
61	Wrist. Adult. Beige	CRE 701	Kit	30		
62	Old Philips screw for fixation 8x3mm	CRE 703.1	Pack 100	1		
63	Hook. Adult. Left	CRE 704	Piece	5		
64	Hook. Adult. Right	CRE 705	Piece	5		
65	Harness cable kit for arm hook actuation	CRE 706.4	Piece	20		
66	Cable	CRE 706.402	Piece	20		
67	Hand, cosmetic. Man. Left. Terra brown	CRE 707	Piece	5		
68	Hand, cosmetic. Man. Right. Terra brown	CRE 708	Piece	5		
69	Hand, cosmetic. Woman/child. Left. Terra brown	CRE 709	Piece	5		
70	Hand, cosmetic. Woman/child. Right. Terra brown	CRE 710	Piece	5		
71	Hand, cosmetic. Man. Left. Beige	CRE 711	Piece	3		
72	Hand, cosmetic. Man. Right. Beige	CRE 712	Piece	3		
73	Hand, cosmetic. Woman/child. Left. Beige	CRE 713	Piece	3		
74	Hand, cosmetic. Woman/child. Right. Beige	CRE 714	Piece	3		
	ORTHOTICS					
75	Brass bearing with screw spare parts for adult side bars	CRE 681.5	Pack 10	1		
76	Brass bearing with screw spare parts for child side bars	CRE 681.6	Pack 10	1		
77	Ankle joint, adult. Free motion	CRE 688	Kit 5 pairs	5		
78	Ankle joint, child. Free motion	CRE 688.1	Kit 5 pairs	5		
79	Side bars for knee. Orthotics. Offset. Adult	CRE 719	Piece	6		
80	Side bars for knee. Orthotics. Offset. Child	CRE 720	Piece	8		
81	Side bars for knee. Orthotics. Drop-lock. Adult	CRE 721.1	Pairs	40		
82	Lock for drop lock. Adult	CRE 721.105	Pack 10	6		
83	Side bars for knee. Orthotics. Drop-lock. Child	CRE 722.1	Pairs	30		

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84	Lock for drop lock. Child	CRE 722.105	Pack 10	5		
85	Ankle flexure Joint. Adult	CRE 727.7	Kit 10 pairs	4		
86	Ankleflexure Joint. Child	CRE 728.7	Kit 10 pairs	10		
87	MATERIALS					
88	EVA foam. Terra brown. 3mm x 0.95m x 0.95m	CRE 529	Piece	40		
89	EVA foam. Terra brown. 6mm x 0.95m x 0.95m	CRE 530	Piece	50		
90	EVA foam. Terra brown. 12mm x 1.1m x 1.1m	CRE 531	Piece	20		
91	PPH (Polypropylen homopolymer 3mm x 1m x 2m beige	CRE 544	Piece	30		
92	PPH (Polypropylen Homopolymer), 3mm x 1m x2m	CRE 548	Piece	30		
93	PPH (Polypropylen Homopolymer), 4mm x 1m x2m	CRE 549	Piece	40		
94	PPH (Polypropylen Homopolymer), 5mm x 1m x2m	CRE 550	Piece	30		
95	Welding rod. Terra brown. 5kg roll	CRE 551	Piece	5		
96	Plastazote 6mm		Piece	30		
97	Plastazote 10mm		Piece	10		
98	Nora®Lunairmed		Piece	15		
99	Flexocork 6mm		Piece	20		
100	Polyurathane Form (PU) and Hardener		Pairs	5		
101	Cork-6mm		Piece	30		
102	pelite-6mm		Piece	15		
103	Flexocork 10mm		Piece	10		
104	TUBULAR STOCKINETTE, cotton, 60mm	CRM 810	Piece	20		
105	TUBULAR STOCKINETTE, cotton, 80mm	CRM 811	Piece	15		
106	TUBULAR STOCKINETTE, cotton, 100mm	CRM 812	Piece	20		
107	TUBULAR STOCKINETTE, cotton, 120mm	CRM 813	Piece	15		
108	TUBULAR STOCKINETTE, cotton, 150mm	CRM 814	Piece	15		
109	TUBULAR STOCKINETTE, cotton, 200mm	CRM 815	Piece	15		
110	TUBULAR STOCKINETTE, cotton, 250mm	CRM 816	Piece	10		
111	TUBULAR STOCKINETTE, cotton, 300mm	CRM 817	Piece	10		
112	TUBULAR STOCKINETTE, cotton, 350mm	CRM 818	Piece	10		
113	Strap for prosthesis. Unbleached. 25mm, 50m roll	CRM 838	Piece	5		
114	Buckle plastic & insertable 40mm black	CRM 839	100	2		

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115	Webbing black 40mm (was CRM 840)	CRM 840	Piece	5		
116	TUBULAR STOCKINETTE, cotton, 400mm	CRM 819	Piece	10		
	PERSONAL PROTECTIVE EQUIPMENT (PPE)					
117	Heat protective gloves	CRM 422	Pair	5		
118	Safety spectacles (was CRM 423)	CRM 423	Piece	10		
119	Leather working gloves	CRM 423.1	Pair	5		
120	Hearing protectors (was CRM 425)	CRM 425		10		
	LOCAL CONSUMABLES (most common)					
121	Rivet tubular, iron plated		Pack 1000	5		
122	Tubular rivet. 13 x 12mm		Pack 1000	5		
123	Copper rivets flat head 4mm x 20mm		Pack 1000	5		
124	Brass washer 16mm x 0.5mm		Pack 1000	5		
125	Nylon webbing black 25mm		Piece	10		
126	Elastic, 1", 25mm		Roll	10		
127	Velcro hook, male, black, 25mm		Piece	15		
128	Velcro loop, female, black, 25mm		Piece	15		
129	Velcro hook, 40mm x 10m		pair	20		
130	Velcro loop, 40mm x 10m		pair	20		
131	Cotton material (for gaiters)		Metre	20		
132	Buckle, 20mm x 15mm single prong		Piece	100		
133	Buckle, square, 40mm x 15mm		Piece	100		
134	Buckle, oval 10mm x 25mm		Piece	100		
135	Sandle buckle, small		Piece	50		
136	D-ring PP-W 25 mm		Piece	100		
127	Sewing thread black		bobbin	10		
138	Sewing thread white		bobbin	10		
139	Hand sewing needles		pack	1		
140	Sewing pins		pack	3		
141	Plaster of Paris powder (normally 25kg)		bag	25		
142	Contact adhesive (e.g. Bostik, 5 litres)		tin	5		
143	Thinner, 5 litres		tin	3		
144	Wire nails 1"		KG	5		
145	Tack nails		Box	5		
146	Tapping screw 6 x ¾ in		Box	1		
147	Tapping screw 8 x 1 ½ in		Box	1		
148	Talcum (baby) powder 200g-400g		Bottle	10		

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149	Petroleum jelly (vaseline) 500g-1kg		Pot	15		
150	Grease for machines 400-500g		Pot	2		
151	Engine Oil for diesel engine 500ml		Can	2		
152	Machine oil, 100 ml		Bottle	3		
153	Sewing machine oil		Bottle	3		
154	Tights assorted sizes bale		Kg	5		
155	Wire Gauze (mesh), 1 meter		Metre	10		
156	Stanley knife blades		Pack	2		
157	Knife blade fixed		Piece	20		
158	Black Bata Rubber Sheet, 100cm x 12 cm		Sheet	20		
159	Plastic tubing		Metre	10		
160	Twine		Roll	10		
161	Super glue, 20g		Tube	5		
162	Drill bit 4.5mm		Each	1		
	LEATHER from Tanzania (https://shah.co.tz/)					
163	Lining leather (thin, nappa, goat or chamois)	Shah	Skin	10		
164	Leather for straps (medium - shoulders or sides)	Shah	Hide	10		
165	Leather for blocking (heavy - shoulders, bends or bellies)	Shah	Hide	10		
Sub16 Total						
16.5% VAT						
Grand Total						
PPDA Lavy						

Notes: The Procurement Levy is calculated based on Sub-total before taxes.

The following attachments are appended to clarify the Description of Goods:

[List any attachments providing additional specification of the goods required]

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Technical Compliance Sheet: *List any attachments providing additional specification of the goods required*

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<i>No</i>	<i>TECHNICAL SPECIFICATIONS</i>	<i>CODE</i>	<i>BIDDERSTECHNICAL SPECIFICATIONS</i>	<i>COMPLIANCE YES/ NO</i>
	PROSTHETIC LEGS			
1	SACH foot. Child. Right Size 14. Terra brown	CRE 635.14.R		
2	SACH foot. Child. Left Size 14. Terra brown	CRE 630.14.L		
3	SACH foot. Child. Right Size 15 Terra brown	CRE 635.15.R		
4	SACH foot. Child. Left Size 15.Terra brown	CRE 630.15.L		
5	SACH foot. Child. Right Size 16. Terra brown	CRE 635.16.R		
6	SACH foot. Child. Left Size 16. Terra brown	CRE 630.16.L		
7	SACH foot. Child. Right Size 17. Terra brown	CRE 635.17.R		
8	SACH foot. Child. Left Size 17. Terra brown	CRE 630.17.L		
9	SACH foot. Child. Right Size 18. Terra brown	CRE 635.18.R		
10	SACH foot. Child. Left Size 18. Terra Brown	CRE 630.18.L		
11	SACH foot. Child. Right Size 19. Terra brown	CRE 635.19.R		
12	SACH Foot. Child. Left Size 19. Terra brown	CRE 630.19.L		
13	SACH Foot. Child. Right Size 20. Terra brown	CRE 635.20.R		
14	SACH Foot. Child. Left Size 20. Terra brown	CRE 630.20.L		
15	SACH Foot. Child. Right Size 21. Terra brown	CRE 635.21.R		
16	SACH Foot. Child. Left Size 21. Terra brown	CRE 630.21.L		

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17	SACH Foot. Adult. Right Size 22. Terra brown	CRE 605.22.R		
18	SACH foot. Adult. Left Size 22 Terra brown	CRE 600.22.L		
19	SACH foot. Adult. Right Size 23 Terra brown	CRE 605.23.R		
20	SACH foot. Adult. Left Size 23 Terra brown	CRE 600.23.L		
21	SACH 2 foot. Adult. Right Size 24. Terra brown	CRE 1605.24.R		
22	SACH 2 foot. Adult. Left Size 24. Terra brown	CRE 1600.24.L		
23	SACH 2 foot. Adult. Right Size 25. Terra brown	CRE 1605.25.R		
24	SACH 2 foot. Adult. Left Size 25. Terra brown	CRE 1600.25.L		
25	SACH 2 foot. Adult. Right Size 26. Terra brown	CRE 1605.26.R		
26	SACH 2 foot. Adult. Left Size 26. Terra brown	CRE 600.26.L		
27	SACH 2 foot. Adult. Right Size 27. Terra brown	CRE 605.27.R		
28	SACH 2 foot. Adult. Left Size 27. Terra brown	CRE 600.27.L		
29	SACH foot. Adult. Right Size 28. Terra brown	CRE 605.28.R		
30	SACH foot. Adult. Left Size 28. Terra brown	CRE 600.28.L		
31	Heavy duty nut for long/ very long stump. M8 Child	CRE 640.001		
32	Heavy duty nut for long/ very long stump. M10 Adult	CRE 645.001		
33	Very long stump SACH foot. Child. Right Size 17 Terra	CRE 651.17.R		
34	Very long stump SACH foot. Child. Left Size 17 Terra	CER 651.17.L		
35	Very long stump SACH foot. Child. Right Size 19 Terra	CRE 651.19.R		
36	Very long stump SACH foot. Child. Left Size 19 Terra	CRE 651.19.L		
37	Very long stump SACH foot. Child.Right Size 21 Terra	CER 651.21.R		

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38	Very long stump SACH foot. Child. Left Size 21 Terra	CRE 651.21.L		
39	Very long stump SACH foot. Adult. Right Size 23 Terra	CRE 661.23.R		
40	Very long stump SACH foot. Adult. Left Size 23 Terra	CRE 661.23.L		
41	Very long stump SACH foot. Adult. Right Size 25 Terra	CRE.661.25.R		
42	Very long stump SACH foot. Adult. Left Size 25 Terra	CRE 661.25.L		
43	Very long stump SACH foot. Adult. Right Size 27 Terra	CRE 661.27.R		
44	Very long stump SACH foot. Adult. Left Size 27 Terra	CRE 661.27.L		
45	Knee-joint Adult Terra lock Right & Left	CRE 674.1		
46	Knee-joint Child Terra lock Right & Left	CRE 680.1		
47	Extension stop bumper. Adult	CRE 681.1		
48	Extension stop bumper. Child	CRE 681.2		
49	Hip disarticulation joint for polypropylene technology. Adult and child	CRE 681.3		
50	Knee disarticulation joint. Adult	CRE 681.4		
51	Prosthesis kit. Trans-Femoral alignment. Child	CRE 682		
52	Prosthesis kit. Trans-Femoral alignment. Adult	CRE 683		
53	Prosthesis kit. Trans-Tibial alignment. Adult	CRE 684		
54	Prosthesis kit. Trans-Tibial alignment. Child	CRE 685		
55	Prosthesis kit. Trans-Tibial alignment. Long Stump	CRE 686		
56	Child - adult connector for connecting child knee joint with adult foot	CRE 687		
57	Valve, silicon	CRE 734		
58	Aluminium seat valve	CRE 735		
59	Forming tool for silicon valve seat	CRE 735.1		
	PROSTHETIC ARMS			
60	Elbow Adult Beige	CRE 699		

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61	Wrist. Adult. Beige	CRE 701		
62	Old Philips screw for fixation 8x3mm	CRE 703.1		
63	Hook. Adult. Left	CRE 704		
64	Hook. Adult. Right	CRE 705		
65	Harness cable kit for arm hook actuation	CRE 706.4		
66	Cable	CRE 706.402		
67	Hand, cosmetic. Man. Left. Terra brown	CRE 707		
68	Hand, cosmetic. Man. Right. Terra brown	CRE 708		
69	Hand, cosmetic. Woman/child. Left. Terra brown	CRE 709		
70	Hand, cosmetic. Woman/child. Right. Terra brown	CRE 710		
71	Hand, cosmetic. Man. Left. Beige	CRE 711		
72	Hand, cosmetic. Man. Right. Beige	CRE 712		
73	Hand, cosmetic. Woman/child. Left. Beige	CRE 713		
74	Hand, cosmetic. Woman/child. Right. Beige	CRE 714		
	ORTHOTICS			
75	Brass bearing with screw spare parts for adult side bars	CRE 681.5		
76	Brass bearing with screw spare parts for child side bars	CRE 681.6		
77	Ankle joint, adult. Free motion	CRE 688		
78	Ankle joint, child. Free motion	CRE 688.1		
79	Side bars for knee. Orthotics. Offset. Adult	CRE 719		
80	Side bars for knee. Orthotics. Offset. Child	CRE 720		
81	Side bars for knee. Orthotics. Drop-lock. Adult	CRE 721.1		
82	Lock for drop lock. Adult	CRE 721.105		
83	Side bars for knee. Orthotics. Drop-lock. Child	CRE 722.1		
84	Lock for drop lock. Child	CRE 722.105		
85	Ankle flexure Joint. Adult	CRE 727.7		
86	Ankleflexure Joint. Child	CRE 728.7		

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87	MATERIALS			
88	EVA foam. Terra brown. 3mm x 0.95m x 0.95m	CRE 529		
89	EVA foam. Terra brown. 6mm x 0.95m x 0.95m	CRE 530		
90	EVA foam. Terra brown. 12mm x 1.1m x 1.1m	CRE 531		
91	PPH (Polypropylen homopolymer 3mm x 1m x 2m beige	CRE 544		
92	PPH (Polypropylen Homopolymer), 3mm x 1m x2m	CRE 548		
93	PPH (Polypropylen Homopolymer), 4mm x 1m x2m	CRE 549		
94	PPH (Polypropylen Homopolymer), 5mm x 1m x2m	CRE 550		
95	Welding rod. Terra brown. 5kg roll	CRE 551		
96	Plastazote 6mm			
97	Plastazote 10mm			
98	Nora®Lunairmed			
99	Flexocork 6mm			
100	Polyurathane Form (PU) and Hardener			
101	Cork-6mm			
102	pelite-6mm			
103	Flexocork 10mm			
104	TUBULAR STOCKINETTE, cotton, 60mm	CRM 810		
105	TUBULAR STOCKINETTE, cotton, 80mm	CRM 811		
106	TUBULAR STOCKINETTE, cotton, 100mm	CRM 812		
107	TUBULAR STOCKINETTE, cotton, 120mm	CRM 813		
108	TUBULAR STOCKINETTE, cotton, 150mm	CRM 814		
109	TUBULAR STOCKINETTE, cotton, 200mm	CRM 815		
110	TUBULAR STOCKINETTE, cotton, 250mm	CRM 816		
111	TUBULAR STOCKINETTE, cotton, 300mm	CRM 817		

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112	TUBULAR STOCKINETTE, cotton, 350mm	CRM 818		
113	Strap for prosthesis. Unbleached. 25mm, 50m roll	CRM 838		
114	Buckle plastic & insertable 40mm black	CRM 839		
115	Webbing black 40mm (was CRM 840)	CRM 840		
116	TUBULAR STOCKINETTE, cotton, 400mm	CRM 819		
	PERSONAL PROTECTIVE EQUIPMENT (PPE)			
117	Heat protective gloves	CRM 422		
118	Safety spectacles (was CRM 423)	CRM 423		
119	Leather working gloves	CRM 423.1		
120	Hearing protectors (was CRM 425)	CRM 425		
	LOCAL CONSUMABLES (most common)			
121	Rivet tubular, iron plated	Local supply		
122	Tubular rivet. 13 x 12mm	Local supply		
123	Copper rivets flat head 4mm x 20mm	Local supply		
124	Brass washer 16mm x 0.5mm	Local supply		
125	Nylon webbing black 25mm	Local supply		
126	Elastic, 1", 25mm	Local supply		
127	Velcro hook, male, black, 25mm	Local supply		
128	Velcro loop, female, black, 25mm	Local supply		
129	Velcro hook, 40mm x 10m	Local supply		
130	Velcro loop, 40mm x 10m	Local supply		
131	Cotton material (for gaiters)	Local supply		
132	Buckle, 20mm x 15mm single prong	Local supply		
133	Buckle, square, 40mm x 15mm	Local supply		
134	Buckle, oval 10mm x 25mm	Local supply		
135	Sandle buckle, small	Local supply		
136	D-ring PP-W 25 mm	Local supply		
127	Sewing thread black	Local supply		
138	Sewing thread white	Local supply		
139	Hand sewing needles	Local supply		
140	Sewing pins	Local supply		

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141	Plaster of Paris powder (normally 25kg)	Local supply		
142	Contact adhesive (e.g. Bostik, 5 litres)	Local supply		
143	Thinner, 5 litres	Local supply		
144	Wire nails 1"	Local supply		
145	Tack nails	Local supply		
146	Tapping screw 6 x ¾ in	Local supply		
147	Tapping screw 8 x 1 ½ in	Local supply		
148	Talcum (baby) powder 200g-400g	Local supply		
149	Petroleum jelly (vaseline) 500g-1kg	Local supply		
150	Grease for machines 400-500g	Local supply		
151	Engine Oil for diesel engine 500ml	Local supply		
152	Machine oil, 100 ml	Local supply		
153	Sewing machine oil	Local supply		
154	Tights assorted sizes bale	Local supply		
155	Wire Gauze (mesh), 1 meter	Local supply		
156	Stanley knife blades	Local supply		
157	Knife blade fixed	Local supply		
158	Black Bata Rubber Sheet, 100cm x 12 cm	Local supply		
159	Plastic tubing	Local supply		
160	Twine	Local supply		
161	Super glue, 20g	Local supply		
162	Drill bit 4.5mm	Local supply		
	LEATHER from Tanzania (https://shah.co.tz/)			
163	Lining leather (thin, nappa, goat or chamois)	Shah		
164	Leather for straps (medium - shoulders or sides)	Shah		
165	Leather for blocking (heavy - shoulders, bends or bellies)	Shah		

SECTION D: BENEFICIAL OWNERSHIP DISCLOSURE FORM

Date: **[insert date]**

INSTRUCTIONS TO BIDDERS: DELETE THIS BOX ONCE YOU HAVE COMPLETED THE FORM

This Beneficial Ownership Disclosure Form ("Form") is to be completed by the Bidder. In case of joint venture, the Bidder must submit a separate Form for each member. The beneficial ownership information to be submitted in this Form shall be current as of the date of its submission.

For the purposes of this Form, a Beneficial Owner of a Bidder is any natural person who ultimately owns or controls the Bidder by meeting one or more of the following conditions:

- 1. directly or indirectly holding 5% or more of the shares*
- 2. directly or indirectly holding 5% or more of the voting rights*
- 3. directly or indirectly having the right to appoint a majority of the board of directors or equivalent governing body of the Bidder.*
- 4. directly or indirectly, has a substantial economic interest in or receives substantial economic benefit from, a company, whether acting alone or together with other persons;*
- 5. has a significant stake in a company and on whose behalf activity of a company is conducted; or*
- 6. exercises significant control or influence over a person through a formal or informal agreement, and where such ownership, control or interest is through a trust, the trustee (s), beneficiaries, or anyone who controls the trust.*

Procurement Reference No.: **[insert procurement reference number]**

Page **[insert page number]** of **[insert total number of pages]** pages

To: **[insert complete name of Procuring and Disposing Entity]**

In response to your request in the Letter of Acceptance dated [insert date of letter of Acceptance] to furnish additional information on beneficial ownership: [select one option as applicable and delete the options that are not applicable]

(i) we hereby provide the following beneficial ownership information.

Details of beneficial ownership

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Identity of Beneficial Owner	Directly or indirectly holding 5% or more of the shares (Yes / No)	Directly or indirectly holding 5 % or more of the Voting Rights (Yes / No)	Directly or indirectly having the right to appoint a majority of the board of the directors or an equivalent governing body of the Bidder (Yes / No)
[include full name (last, middle, first), nationality, country of residence]			

OR

(ii) We declare that there is no Beneficial Owner meeting one or more of the following conditions:

- directly or indirectly holding 5% or more of the shares
- directly or indirectly holding 5% or more of the voting rights
- directly or indirectly having the right to appoint a majority of the board of directors or equivalent governing body of the Bidder.
- directly or indirectly, has a substantial economic interest in or receives substantial economic benefit from, a company, whether acting alone or together with other persons;
- has a significant stake in a company and on whose behalf activity of a company is conducted; or
- exercises significant control or influence over a person through a formal or informal agreement, and where such ownership, control or interest is through a trust, the trustee (s), beneficiaries, or anyone who controls the trust.

OR

(iii) We declare that we are unable to identify any Beneficial Owner meeting one or more of the following conditions. [If this option is selected, the Bidder shall provide explanation on why it is unable to identify any Beneficial Owner]

- directly or indirectly holding 5% or more of the shares
- directly or indirectly holding 5% or more of the voting rights

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- directly or indirectly having the right to appoint a majority of the board of directors or equivalent governing body of the Bidder]”
- directly or indirectly, has a substantial economic interest in or receives substantial economic benefit from, a company, whether acting alone or together with other persons;
- has a significant stake in a company and on whose behalf activity of a company is conducted; or
- exercises significant control or influence over a person through a formal or informal agreement, and where such ownership, control or interest is through a trust, the trustee (s), beneficiaries, or anyone who controls the trust.

Name of the Bidder: [insert **complete name of the Bidder**]¹
Name of the person duly authorized to sign the Bid on behalf of the Bidder: [insert **complete name of person duly authorized to sign the Bid**]²

Title of the person signing the Bid: [insert **complete title of the person signing the Bid**]

Signature of the person named above: _____

Date signed [insert **ordinal number**] day of [insert **month**],[insert **year**]

SECTION E: EVALUATION OF QUOTATIONS:

1. Quotations will be evaluated to determine their compliance to technical specifications.
2. Quotations that are responsive, qualified and technically compliant will be ranked according to price. Compliant quotations shall meet the following conditions listed in the technical compliance sheet:
3. Award of contract will be made to the lowest evaluated quotation [*by item or by total*] through the issue of a Local Purchase Order.

Signed: Name.....
Title/Position:

For and on behalf of the Procuring and Disposal Entity.

AUTHORISED BY:

¹ In the case of the Bid submitted by a Joint Venture specify the name of the Joint Venture as Bidder. In the event that the Bidder is a joint venture, each reference to “Bidder” in the Beneficial Ownership Disclosure Form (including this Introduction thereto) shall be read to refer to the joint venture member.
² Person signing the Bid shall have the power of attorney given by the Bidder. The power of attorney shall be attached with the Bid Schedules.

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Signature: _____ Name: _____
Position: _____ Date: _____
(DD/MM/YY)

Authorised for and on behalf of:

Company: _____

Date Stamp and to be signed by one with power of attorney

GENERAL CONDITIONS OF CONTRACT FOR LOCAL PURCHASE ORDERS

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1. DEFINITIONS

“Contract” means a legally binding agreement between two or more parties formed by the mutual consent of the parties;

“Contract Price” means the price payable to the Supplier under the Contract for the full and proper performance of its contractual obligations;

“Goods” means objects of every kind and description, including raw materials, products and equipment, and objects in solid, liquid or gaseous form, and electricity, as well as services incidental to the supply of the goods if the value of those incidental services does not exceed the value of the goods themselves;

“Incidental Services” means those services ancillary to the supply of the Goods or performance of works and may include transportation, insurance, installation, commissioning, provision of technical assistance, training, and other such obligations of the Supplier covered under the Contract;

“Services” means professional, technical, advisory, or maintenance obligations of the Supplier under a Contract for the provision of Services;

“Works” means works associated with the construction, re-construction, demolition, repair or renovation of a building, road, structure or works, such as site preparation, excavation, erection, building, installation of equipment or materials, decoration and finishing, as well as services incidental to construction such as drilling, mapping, satellite photography, seismic investigations, and related services provided pursuant to a procurement contract, if the value of those services does not exceed that of the works themselves;

“Procuring and Disposal Entity” means a Government ministry, department, agency, any other public body or any subdivision thereof engaging in procurement or disposal of public assets; and

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“Supplier” means a natural, or legal person, who has entered into a procurement contract with a Procuring and Disposing Entity.

2. COUNTRY OF ORIGIN

2.1 All Goods, and Services supplied under the Contract shall have their origin in eligible countries and territories. Eligible countries shall include all member states of the United Nations.

2.2 For purposes of this Clause, “origin” means the place where the Goods were mined, grown, or produced, or from which the Services are supplied. Goods are produced when, through manufacturing, processing, or substantial and major assembly of components, a commercially recognised new product results that is substantially different in basic characteristics or in purpose or utility from its components.

2.3 The origin of Goods, Works and Services is distinct from the nationality of the Supplier.

3. STANDARDS

3.1 The Goods, Works and Services supplied under the Contract shall conform to all standards and requirements mentioned in the technical specifications, plans, drawings, terms of reference or other documentation forming part of the Contract.

4. PATENT RIGHTS

4.1 The Supplier shall indemnify the Procuring and Disposing Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods, output of the services, performance of the works, or any part thereof in the Republic of Malawi.

5. INSPECTIONS AND TESTS

5.1 The Procuring and Disposing Entity or its representative shall have the right to inspect and/or to test the Goods, Works or Services to confirm their conformity to the Contract at no extra cost to the Procuring and Disposing Entity. The Contract shall specify any inspections and tests the Procuring and Disposing Entity requires and where they are to be conducted. The Procuring and Disposing Entity shall notify the Supplier in writing of the identity of any representatives retained for these purposes.

5.2 Inspections and tests may be conducted on the premises of the Supplier or its subcontractor(s), at point of delivery, and/or at the project site. If conducted on the premises of the Supplier or its subcontractor(s), all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Procuring and Disposing Entity.

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5.3 Should any inspected or tested goods, works or services fail to conform to the Specifications, the Procuring and Disposing Entity may reject the Goods, Works or Services and the Supplier shall either replace or make alterations necessary to meet specification requirements free of cost to the Procuring and Disposing Entity.

5.4 The Procuring and Disposing Entity's right to inspect, test and, where necessary, reject the Goods, Works or Services shall in no way be limited or waived by reason of having previously been inspected, tested, and passed by the Procuring and Disposing Entity or its representative prior to shipment, installation or other performance in the Republic of Malawi.

5.5 Nothing in GCC Clause 7 shall in any way release the Supplier from any warranty or other obligations under this Contract.

6. PACKING

6.1 The Supplier shall provide such packing of Goods as is required to prevent damage or deterioration during transit to their final destination, as indicated in the Contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the final destination and the absence of heavy handling facilities at all points in transit.

6.2 Packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements specified in the contract documents and through any subsequent instructions issued by the Procuring and Disposing Entity.

7. DELIVERY AND DOCUMENTS

7.1 The Supplier, in accordance with the terms specified in the Schedule of Requirements, shall make delivery of Goods. The details of shipping and/or other documents to be furnished by the Supplier are specified in the Contract.

7.2 For purposes of the Contract, all trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of Incoterms published by the International Chamber of Commerce, Paris.

7.3 Documents to be submitted by the Supplier are specified in the Contract and shall include certificates issued by the Procuring and Disposing Entity confirming acceptance of the Goods, Works or Services delivered or provided by the Supplier

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8. INSURANCE

8.1 Goods supplied under the Contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage, and delivery in the manner specified in the contract document.

8.2 Where delivery of Goods is required by the Procuring and Disposing Entity on a CIF or CIP basis, the Supplier shall arrange and pay for cargo insurance, naming the Procuring and Disposing Entity as beneficiary. The insurance shall be for 110 percent of the CIF or CIP value on a "warehouse to warehouse" All Risks basis including War Risks and Strikes.

8.3 For Works contracts, the Supplier shall provide insurance cover, from the Start Date to the end of the Defects Liability Period, for the following events—

- (a) loss of or damage to the Works, Plant, and Materials;
- (b) loss of or damage to Equipment;
- (c) loss of or damage to property (except the Works, Plant, Materials, and Equipment) in connection with the Contract; and
- (d) personal injury or death.

8.4 For Services contracts the Supplier shall provide—

- (a) public liability insurance;
- (b) third party insurance;
- (c) professional liability insurance, where appropriate; and
- (d) employer's liability and workers' compensation insurance in respect of the personnel of the Supplier and of any sub-consultant.

9. TRANSPORTATION

9.1 Transportation of Goods shall be in accordance with the general provisions of the Incoterm selected. No restriction shall be placed on the choice of carrier.

9.2 Where the Supplier is required under the Contract to transport Goods to a specified destination within the Republic of Malawi, defined as the delivery site, transport, including insurance and storage, shall be arranged by the Supplier, and related costs shall be included in the Contract Price.

10. PROHIBITION OF CHILD LABOUR AND OTHER HARMFUL LABOUR PRACTICES

The Supplier shall not employ children. This is because it is economically exploitative, hazardous and interferes with the child's education; and is harmful to the child's health or physical, mental, spiritual, moral, or social development.

11. PROTECTION OF THE ENVIRONMENT

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- 11.1 The Supplier shall take all reasonable steps to protect the environment (both on and off the Site) and to limit damage and nuisance to people and property resulting from pollution, noise and other results of his operations.
- 11.2 The Supplier shall ensure that emissions, surface discharges and effluent from the Contractor's activities shall not exceed the values stated in the Specification or prescribed by applicable Laws.

12. INCIDENTAL SERVICES

A Supplier may be required to provide any additional services as specified within the Contract.

13. SPARE PARTS

If specified in the Contract, the Supplier may be required to provide materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier including such spare parts as the Procuring and Disposing Entity may decide to purchase from the Supplier, provided that this decision shall not relieve the Supplier of any warranty obligations under the Contract.

14. WARRANTY

- 14.1 The Supplier warrants that goods and materials supplied under the Contract are new, unused, of the most recent or current models, and incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The Supplier further warrants that all Goods supplied under this Contract shall have no defect arising from design, materials, or workmanship or from any act or omission of the Supplier, which may develop under normal use of the supplied goods in the conditions prevailing in the Republic of Malawi.
- 14.2 The Supplier warrants that all Works and Services performed under the contract shall be of the highest professional and technical standards.
- 14.3 Warranties shall remain valid for twelve (12) months after final acceptance of the Goods or Works by the Procuring and Disposing Entity, unless specified otherwise in the Contract.
- 14.4 The Procuring and Disposing Entity shall promptly notify the Supplier in writing of any claims arising under this warranty.

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14.5 Upon receipt of such notice, the Supplier shall, with all reasonable speed, repair or replace the defective goods, works or parts thereof, without costs to the Procuring and Disposing Entity.

14.6 If the Supplier, having been notified, fails to remedy any defect within the period specified in the contract, the Procuring and Disposing Entity may proceed to take such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Procuring and Disposing Entity may have against the Supplier under the Contract.

15. PAYMENT

15.1 The Supplier's request(s) for payment shall be made to the Procuring and Disposing Entity in writing, accompanied by an invoice describing, as appropriate, the goods delivered, works completed or services performed, and by documents submitted pursuant to clause 7, and upon fulfilment of other obligations stipulated in the Contract.

15.2 The Procuring and Disposing Entity shall make payments within forty-five (45) days from the date of submission of an invoice or claim by the Supplier.

15.3 The currency of payments shall be Malawi Kwacha unless otherwise stated in the contract.

16. PRICES

Prices charged by the Supplier for goods delivered and works or services performed under the Contract shall not vary from the prices quoted by the Supplier.

17. CONTRACT AMENDMENTS

No variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties.

18. ASSIGNMENT

The Supplier shall not assign, in whole or in part, its obligations to perform under this Contract, except with the prior written consent of the Procuring and Disposing Entity.

19. DELAYS IN THE SUPPLIER'S PERFORMANCE

19.1 Delivery of goods and/or performance of works or services shall be completed by the Supplier in accordance with the time schedule prescribed in the contract.

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19.2 If at any time during performance of the Contract, the Supplier or its subcontractor encounters conditions impeding timely delivery of the Goods or performance of the Works or Services, the Supplier shall promptly notify the Procuring and Disposing Entity in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Supplier's notice, the Procuring and Disposing Entity shall evaluate the situation and may at its discretion extend the Supplier's time for performance, with or without liquidated damages, in which case the extension shall be ratified by the parties by amendment of Contract.

19.3 Except as provided under clause 22, a delay by the Supplier in the performance of contractual obligations may render the Supplier liable to the imposition of liquidated damages pursuant to clause 20, unless an extension of time is agreed upon pursuant to clause 17.

20. LIQUIDATED DAMAGES

20.1 If the Supplier fails to deliver any or all of the goods or to perform the works or services within the period(s) specified in the Contract, the Procuring and Disposing Entity may, without prejudice to other remedies under the Contract, deduct from the Contract Price as liquidated damages, a percentage of the price of the delayed goods or unperformed works or services for each week or part thereof of delay until actual delivery or performance.

20.2 Once the maximum is reached, the Procuring and Disposing Entity may consider termination of the Contract pursuant to clause 21.

21. TERMINATION FOR DEFAULT

21.1 The Procuring and Disposing Entity, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate this Contract in whole or in part —

(a) if the Supplier fails to deliver any or all of the goods or to perform the works or services within the period(s) specified in the Contract, or within any extension thereof granted by the Procuring and Disposing Entity pursuant to clause 17;

(b) if the Supplier fails to perform any other obligation(s) under the Contract; and

(c) if the Supplier, in the judgment of the Procuring and Disposing Entity, has engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the Contract.

21.2 In the event the Procuring and Disposing Entity terminates the Contract in whole or in part, pursuant to clause 19.1, the Procuring and Disposing Entity may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to

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those undelivered, and the Supplier shall be liable to the Procuring and Disposing Entity for any excess costs for such similar goods, works or services. However, the Supplier shall continue performance of the Contract to the extent not terminated.

21.3 For the purpose of this Clause—

“Coercive practices” mean practices intended at harming or threatening to harm, directly or indirectly, a person or a person’s asset, to influence that person’s participation in a procurement or disposal proceeding, or effect the execution of a procurement or disposal contract;

“Collusive practice” means a scheme or arrangement between two or more Suppliers, with or without the knowledge of the Procuring and Disposing Entity, designed to establish prices at artificial, non-competitive levels;

“Corrupt practice” has the meaning ascribed to the term by the Corrupt Practices Act (Cap 7:04 of the Laws of Malawi);

“Fraudulent practice” means a misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract; and

“Obstructive practice” means deliberately destroying, falsifying, altering, or concealing of evidence material to the investigation or making false statements to investigators in order to materially impede a Bank investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; and/or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation.

FORCE MAJEURE

22.1 Notwithstanding the provisions of clauses 17, 18, and 19, the Supplier shall not be liable for liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is a result of an event of Force Majeure.

22.2 If a Force Majeure situation arises, the Supplier shall promptly notify the Procuring and Disposing Entity in writing of such condition and the cause thereof. Unless otherwise directed by the Procuring and Disposing Entity in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

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22.3 For purposes of this Clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Procuring and Disposing Entity in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

22. TERMINATION FOR CONVENIENCE

23.1 The Procuring and Disposing Entity, by written notice sent to the Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Procuring and Disposing Entity's convenience, the extent to which performance of the Supplier under the Contract is terminated, and the date upon which such termination becomes effective.

23.2 The Procuring and Disposing Entity shall accept goods that are complete and ready for shipment within thirty (30) days after the Supplier's receipt of notice of termination at the Contract terms and prices. For the remaining goods, the Procuring and Disposing Entity may decide—

- (a) to have any portion completed and delivered at the Contract terms and prices; and/or
- (b) to cancel the remainder and pay to the Supplier an agreed amount for partially completed goods, works and services and for materials and parts previously procured by the Supplier.

23.3 For Works contracts, the Procuring and Disposing Entity shall issue a payment certificate for the value of work done, materials ordered, the reasonable costs of removal of equipment and securing the site, and relocation of Supplier's personnel.

23.4 For Services contracts, the Procuring and Disposing Entity shall pay all time-based fees and reimbursable expenses incurred up to the date of termination and for all stage payments due in addition to reasonable costs of removal of equipment and relocation of Supplier's personnel.

23. SETTLEMENT OF DISPUTES

24.1 If any dispute or difference of any kind whatsoever arises between the Procuring and Disposing Entity and the Supplier in connection with or arising out of the Contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

24.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either party shall give notice to the other party of its intention to commence arbitration proceedings as to the matter in dispute. Arbitration

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may be commenced prior to or after delivery of the goods or performance of the works or services under the Contract.

24.3 Arbitration shall be conducted in accordance with the rules of procedure contained in the Arbitration Act (Cap 6:03 of the Laws of Malawi).

24.4 Notwithstanding any reference to arbitration herein—

(a) the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree; and

(b) the Procuring and Disposing Entity shall pay the Supplier any monies due.

24. LIMITATION OF LIABILITY

25.1 Except in cases of criminal negligence or wilful misconduct, and in the case of infringement pursuant to clause 4: yd zswzxCXN3JK—

(a) the Supplier shall not be liable to Procuring and Disposing Entity, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the Supplier to pay liquidated damages to the Procuring and Disposing Entity; and

(b) the aggregate liability of the Supplier to the Procuring and Disposing Entity, whether under the Contract, in tort or otherwise, shall not exceed the total Contract Price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.

25. GOVERNING LANGUAGE

The Governing Language **shall be English.**

26. APPLICABLE LAW

The Contract shall be interpreted in accordance with the laws of the Republic of Malawi.

27. NOTICES

28.1 Any notice given by one party to the other pursuant to this Contract shall be sent to the other party in writing or by cable, or email and confirmed in writing to the other party's address specified in the Contract.

28.2 A notice shall be effective when delivered or on the notice's effective date, whichever is later.

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28. TAXES AND DUTIES

A Supplier shall be entirely responsible for all taxes, duties, license fees, and such levies incurred until delivery of the contracted goods to the Procuring and Disposing Entity or performance of the works or services.